

Aylesford Parish Council

Finance Advisory Sub Committee

Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 12 December 2023

Present: Councillor Balcombe (Chairman) and Councillors, Mrs Birkbeck, Chapman, Craig, Ms Dorrington, Mrs Eves, Fuller, Mrs Gadd, Gledhill, Ms Oyewusi, Rillie, Sharp, Shelley, Smith, Sullivan and Walker.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Mrs Ogun.

1. Apologies for Absence

Apologies of Absence from Councillors were received, and the reason for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 21 November 2023

It was **Resolved** that the Minutes of the meeting held on 21 November 2023 be approved as a correct record and signed.

4. S:137 Donation Requests

There were no requests.

5. Donation to a Charity in lieu of sending Christmas Cards

It was **Resolved** to donate to the following.

RBLI - £100

Heart of Kent Hospice – £100

Closed

6. Internal Audit Report

The Clerk reported that no issues had been raised within the report. The Internal Audit Report is a slightly new style and states that certain things have been checked and the Clerk is clarifying the exact items that have been ticked off as being audited have been. **Closed**

7. Cambridge & Counties Fixed Rate Account

The Clerk informed the committee that the account matured on 4th December 2023, so members now need to decide over reinvesting the £42,500.

It was **Resolved** to proceed with a 1-year fixed rate bond with an interest rate of 5.20% gross/AER fixed.

Clerk to action.

Closed

8. Any Other Correspondence

There Clerk reported that the Council had received a letter from Citizens Advice, thanking them for the recent donation made to them of £250.

9. Duration of Meeting

7.05pm to 8.14pm.